



GUARDIANS UK SAFEGUARDING POLICY – ACADEMIC **YEAR 2015 – 2016**

SAFEGUARDING

Guardians UK has a safeguarding policy to ensure that students are protected and not put at any risk. The policy also covers, drivers, employees, host families and any other party involved in the care of students and ensures that they are protected appropriately while carrying out their duties.

This policy is implemented by on-going and regular contact with all parties:

Students are visited on a regular basis and asked for feedback when they have stayed with host families in order to alert Guardians UK to any problems.

Host families and drivers are contacted and visited on a regular basis to ensure that we are made aware of any problems they may have had during the time they have been hosting or driving our students. This is also the way in which we ensure that we keep up-to-date with any changes within the host family home or with the drivers ability to carry out their duties.

Guardians UK Child Protection Policy – including Safer Recruitment Policy – is the main part of this safeguarding policy, but other policies are all part of the Safeguarding Policy in place and should be read in conjunction with this.

BEHAVIOUR

Guardians UK Behaviour Policy is attached at Appendix 1. This lays out the minimum standards expected of students, host families, drivers and employees.

REVIEWS & UPDATES

This safeguarding policy and the other policies are all reviewed and updated annually.

POLICIES

The policies that form part of this Safeguarding Policy are:

Behaviour
Child Protection (including Safer Recruitment Policy)

Child Protection for Host Families
Complaints
Computer & Gadget
Data Protection
Health and Safety
Missing Persons

All are available on the Guardians UK Website – www.guardiansuk.com.

TRAINING

Host families and drivers – on-going advice and information is sent to host families. Guardians UK staff are always available to assist host families and visit to advise on any questions they may have. Host families are supplied with information about how to access all policies and information. All are given a copy of the Child Protection policy and card. Host families are given detailed information about the students going to stay with them and drivers are given any relevant information.

Employees – Guardians UK staff are employed by Taunton School and are required to attend the on-going training in order to comply with school requirements. These include health and safety, fire training, child protection. The Guardians UK Manager is trained in Child Protection to the appropriate level for this position. As an employee any Child Protection issues would be raised with the Child Protection Officer within Taunton School or the Deputy Child Protection Officer within Taunton School once they were raised initially with the Guardianship Manager or Deputy Guardianship Manager.

CONTACT

Both the Guardianship Manager and Deputy Guardianship Manager of Guardians UK are contactable on their emergency mobiles 24 hours a day, 7 days a week. All host families, drivers, students, agents, parents and schools – where relevant – are given these numbers and can call to raise any issues or concerns relating to a student.