

## **TERMS AND CONDITIONS**

#### **AUTHORITY**

When you appoint Guardians UK, you give us full authority to make guardianship arrangements for your child while they are in the United Kingdom. This includes authority to select and appoint a family who will welcome your child into their home during exeats, half terms, holidays and at other times if necessary; to protect your Child's confidentiality but equally to override confidentiality when necessary to safeguard or promote your child's interests in accordance with English law; and in good faith, to decide any matter (including medical treatment) that has a bearing on your child's welfare when not at school.

#### **OUR COMMITMENT**

We will do everything reasonable to make your child feel welcome and safeguard and promote your child's welfare when the school is not in session. We will take care to select a family who will take a genuine interest in your child but will respect his/her privacy, cultural background, religious beliefs and dietary needs. We will keep in touch with you and notify you immediately in the event of a serious problem.

## **RESPONSIBILITIES**

Our responsibility only arises when your child is in the United Kingdom and the school is out of session. Any concerns you may have about education and pastoral care at school should be taken up directly with the school, although we will assist with this if you require us to do so.

# **INSURANCES**

You are responsible for making certain that your child is adequately insured within the United Kingdom in the event that he/she causes personal injuries, loss or damage to members of the host family or other third parties such as members of the public. You are also responsible for insuring your child's belongings such as a computer, musical instrument, watch, sports or other equipment. Please ask the school which of these insurances they provide.

## **LEGAL LIABILITY**

We can be held legally liable in the event of a negligent act, omission or wrongdoing on our part causing injury, loss or damage, but we cannot accept responsibility for any loss or damage arising

from or caused by any act or omission on the part of the host family ,or on your child's part, or any loss or damage that results if you have not provided us with relevant information about yourselves or your child.

## **FEES**

The expression fees means all sums of money charged to your account under the terms of this contract including expenses incurred by the family or by us and mileage allowance and including the cost of repairing damage caused by your child (other than fair wear and tear). All fees are payable in advance. Fees will not be refunded or waived for any reason except at our sole discretion. If fees are not paid when due we may terminate the guardianship arrangements forthwith and release care of your child to you at your expense.

REGISTRATION FEE – ONE OFF PAYMENT ONLY - £150

GUARDIANSHIP SERVICES – TERMLY FEES – UNDER 13 - £595

13 AND OVER - £510

INDEPENDENT STUDENT'S PACKAGE - £295\*

DISBURSEMENT ACCOUNT - £1000 (\*INDEPENDENT STUDENT'S PACKAGE - £500)

#### **NOTICE TO TERMINATE**

You must give at least one term's notice to bring this agreement to an end or you will be required to pay a term's fees in lieu of notice. We will give you a term's notice before bringing this agreement to an end unless, by reason of non-payment of any part of the fees, or your child's conduct.

#### WITHDRAWAL BY YOUR CHILD

We will notify you immediately if your child decides to leave school or the care of the host family. If your child decides to go out of contact we will take reasonable steps to re-establish contact and will notify the authorities if appropriate. We will not, however, incur any cost in excess of the balance of the deposit which we hold unless we have your prior authority and payment in advance.

## **VARIATIONS TO CONTRACT**

These terms and conditions and the related documents may undergo reasonable change from time to time at our discretion in order to meet changing circumstances. All dealings between us will on the terms and conditions which apply at the time.

# **POLICIES**

Guardians UK Child Protection Policy, Complaints Procedure and Computer Use Policy are available upon request.

## **JURISDICTION**

This contract is subject to the exclusive jurisdiction of English law.